



Who can apply to exhibit

Off the Kerb welcomes applications from emerging & established visual artists/performance artists /curators/creators for solo, group and curated exhibitions.

Off the Kerb also supports independent launches and forums.

Off the Kerb accepts proposals for large-scale projects & teaching programs.

Off the Kerb welcomes applications from universities/institutions for Graduate shows.

Terms & Conditions to exhibit

Off the Kerb aims to be as affordable as possible for artists. All prices are for a **three** week show and include GST. Two week shows may be negotiated on a case by case basis.

Fees *(for your 3 week show)*

front gallery: \$695
452m x 580m

back gallery: \$685
452m x 450m

upstairs gallery: \$675
452m x 330m

What is included in the exhibition fee

Design and printing of full colour invitations
Off the Kerb mail-out (which includes postage & envelopes) to around 100 subscribers-galleries, media, universities, curators & relevant businesses in Collingwood & the CBD
Art Almanac & Art Guide line listing.
Standard hanging/installation devices
Plinths (2 sizes) if required
Electronic mail out to over 2000 subscribers
Media Release to local Newspapers/Magazines
Opening Night drinks & snacks (drinks for sale).
Gallery Staff support when hanging and curating shows
Advertising of your exhibition on the Off the Kerb website.
Minding of the gallery by Off the Kerb staff for the exhibition.

Audio/Visual

Off the Kerb is equipped for audio/visual works.
You may use your own equipment or rent it from the gallery for your exhibition for a small fee.
Rental of data projector for show duration is \$60
Rental of TV for show duration is \$60
Rental of DVD player for show duration is \$60

Conditions

- 25% commission is taken on sale of artwork
- A 40% deposit of rental cost is required on successful application and booking of the space. This deposit is Non-Refundable in case the exhibitor cancels or withdraws from their show
- The balance of the rental cost is due soon after, prior to the exhibition opening date.
- Payment of rental cost is to be made to **OFF THE KERB** via **cheque, money order, cash, internet bank transfer BSB 013006 ACC# 490742786 (please include artist name).**
- Exhibitors are responsible for the hanging/installation of their art work with the support & advice of Off the Kerb staff (in exceptional circumstances, when an international/inter-state artist cannot be present, Off the Kerb will hang/install the work)
- Exhibitors are to bring any Special hanging/installation devices on show set up day
- Exhibitors are responsible to remove all unsold works from the gallery and return the gallery to its original condition (holes in walls puttied, painted/drawn walls painted, damage repaired).
- Exhibitors are responsible for special catering expenses for opening night
- Exhibitors are responsible for Catalogue printing
- Exhibition openings are held on Fridays from 6pm to 9pm
- Exhibitors may be called upon to mind a part of their exhibition (only in the exceptional circumstance that the gallery is short-staffed)
- **Off the Kerb does not take responsibility for the insurance of artwork against theft, flood & fire damage**

What you must include in your proposal

- A typed, concise description of the work you wish to exhibit (max 1 A4 Page)
- CV for each applicant, including contact details (max 1 A4 page typed)
- Eight to ten jpeg images on CD/ slides of recent work (or proposed work in progress) with accompanying slide list.
- For video works, a DVD of proposed work in progress or recent work no more than 4 minutes in duration
- Preferred gallery space and month of exhibition
- A stamped self-addressed envelope for return of submitted material (if this is not included your material will not be returned)

If you require any assistance in writing your proposal please ring us on 9077 0174 or 0400 530 464 or email info@offthekerb.com.au

Mail/Drop off/Email proposals to:

OFF THE KERB
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